



Thank you for your interest in RIAA membership.

To give you an idea of the nature and scope of our activities please review our web site at www.riaa.com. Attached is our membership application form to be completed and returned to us along with payment of an application fee of \$100, and two "retail ready" samples of the recordings you produce and sell for home use under your company's label.

RIAA membership dues are based on relative revenue levels, with larger companies paying higher dues. A flat rate dues structure has been established for smaller companies, enabling them to be active supporters of and participants in RIAA's industry programs. Annual dues for smaller companies range from \$100 per year for a company with \$50,000 or less in annual revenue to \$5,000 per year for a company generating \$5 million to \$15 million in annual revenue, or more if your annual revenue is greater than \$15 million. A membership dues figure is established based on confidential revenue declaration forms submitted annually to RIAA.

You can submit your application, the signed confidentiality agreement, and two "retail ready" samples, to RIAAmembership@riaa.com attention to "Member Services."

If you are submitting examples of **digital** music product sold by your company in the United States, please attach:

- Digital copies of each recording (.mp3 or .zip file format); and
- Screen shots (.doc or .jpeg file format) showing the availability of your recordings for purchase on the website of a legitimate online music retailer (iTunes, etc.).

If you are submitting examples of **physical** music product sold by your company in the United States, please attach:

- Digital files of the sound recordings (.mp3 or .zip file format); and
- Screenshots of the outside packaging for the sound recordings (front and back covers) as offered for purchase.

Please note we will not review your application without payment of the fee, the completed application form, the signed confidentiality agreement, and our receipt of the samples for review.

Upon receipt of the above-mentioned material and upon approval of your application, we will forward to you all pertinent dues information. If you elect to join, your application fee will be credited towards your dues.

We look forward to hearing from you and welcoming your company as a new RIAA member. If you have questions, please do not hesitate to contact us at RIAAmembership@riaa.com.

Kind Regards,
Member Services



MEMBERSHIP APPLICATION EXHIBIT I

(Name of Company)

We hereby apply for regular membership in the RECORDING INDUSTRY ASSOCIATION OF AMERICA, INC. (RIAA). We certify that we qualify for membership under ARTICLE II, Section 2, of RIAA's By-laws, which states:

"Any person, firm or corporation which has its main office in the United States and is engaged in the production and sale, license, or similar exploitation, under its own label, of sound recordings of performances for home use shall be eligible for membership in the Association. Such eligibility shall not extend to any person or to any firm or corporation which is engaged in, or during the five (5) years prior to its application has engaged in, or which is controlled by any person, firm or corporation which is engaged in, or during five (5) years prior to said application has been engaged in, the unauthorized creation, duplication, sale, importation or other use of sound recordings in violation of state or federal law."

We understand that, as a normal application procedure, a routine inquiry may be made concerning our background and qualifications. We understand that a background check will be conducted by RIAA to verify that we have not engaged in any conduct prejudicial to the investigation. We hereby agree to cooperate with RIAA or its authorized agents in any such investigation. Upon approval of our membership application and the receipt of a dues invoice, we shall remit payment immediately to qualify as a member in good standing.

Signed: _____

Name Printed: _____

Title: _____

Date: _____

**MEMBERSHIP APPLICATION
EXHIBIT II**

Company or Division Name: _____

Parent Company: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email address: _____

Chief Executive or Division Head: _____

Title: _____

Label(s) Owned: _____

Label(s) Distributed: _____

Branches (Address/Phone): _____

Distributing Organization (If Different, Name/Address/Phone): _____

Distribution Means (Check All that Apply): ☐ Retail ☐ Direct Mail ☐ Club

Product Available (Number of Titles By Configuration in Current Catalog):

Singles _____ LPs _____ Cassettes _____ CDs _____

Streaming Services (audio, visual content etc) _____

Digital Downloads _____ Digital Albums _____ Other _____

Date your Company Sold Initial Product (Month/Year): _____

Do you do your own manufacturing? (Duplicating/Pressing) ☐ YES ☐ No

Do you use custom duplicating or pressing? ☐ YES ☐ No

Do you offer custom duplicating or pressing? ☐ YES ☐ No

**MEMBERSHIP APPLICATION
EXHIBIT III**

1. Date of Incorporation: _____ State where Incorporated: _____

Names of Incorporators: _____

2. Names of Directors and Officers since Incorporation: _____

3. Please furnish like information for each affiliated business entity and subsidiary Corporation as requested in items 1 and 2 above: _____

PLEASE EMAIL YOUR COMPLETED APPLICATION WITH SAMPLES OF YOUR RECORDINGS AND A COPY OF CURRENT CATALOGS OR LISTS OF AVAILABLE TITLES TO: RIAMembership@riaa.com "ATTN: Member Services".

*** Please mail your application fee of \$100.00 (with your label/company name) to:**

**RIAA
Attn: Accounting Department
1025 F Street, NW
10th Floor
Washington, DC 20004**



MEMBERSHIP APPLICATIONS

CONFIDENTIALITY AGREEMENT

In consideration of identical agreements executed or to be executed by other members of the Recording Industry Association of America, Inc. ("RIAA"), _____ ("Label") hereby agrees that with respect to statistical data submitted to RIAA (or its identified service provider) for purposes of compilation, aggregation and reporting to RIAA or to any third party, Label, its successors, assigns, affiliates, subsidiaries, officers, employees and agents, shall not undertake to obtain access, either directly or indirectly, to such data submitted by any other RIAA member, whether by request to RIAA (or its identified service provider) or otherwise, except pursuant to subpoena or court order issued in litigation to which Label is a party and governed by a protective order restricting access to such data to Label's attorneys for the purpose of such litigation only.

All members of RIAA are intended beneficiaries of this agreement, which shall be effective upon execution by each member of RIAA.

Signed: _____

Name Printed: _____

Title: _____

Date: _____

DUES SCHEDULE FOR MEMBER COMPANIES

Category	Annual Revenue	Dues Amount
I	Sales over \$15 million per year	Dues calculated following submission of confidential Sales and Declaration Form
I-A	Distributed Company- no separate sales declaration	Not Applicable
II	Over \$5 million to \$15 million per year	\$5,000
III	Over \$1 million to \$5 million per year	\$2,500
IV	Over \$750,000 to \$1 million per year	\$1,250
V	Over \$500,000 to \$750,000 per year	\$1,000
VI	Over \$250,000 to \$500,000 per year	\$500
VII	Over \$100,000 to \$250,000 per year	\$300
VIII	Over \$50,000 to \$100,000 per year	\$200
IX	Under \$50,000 per year	\$100